



Going to secondary school in the BOVO Haaglanden region

For parents of children who are about to make the transition from primary school to secondary school.

2018-2019

A big step

Your child will be attending secondary school next year. The primary school will help you with this important step. Search for a compatible secondary school yourself and register your child.

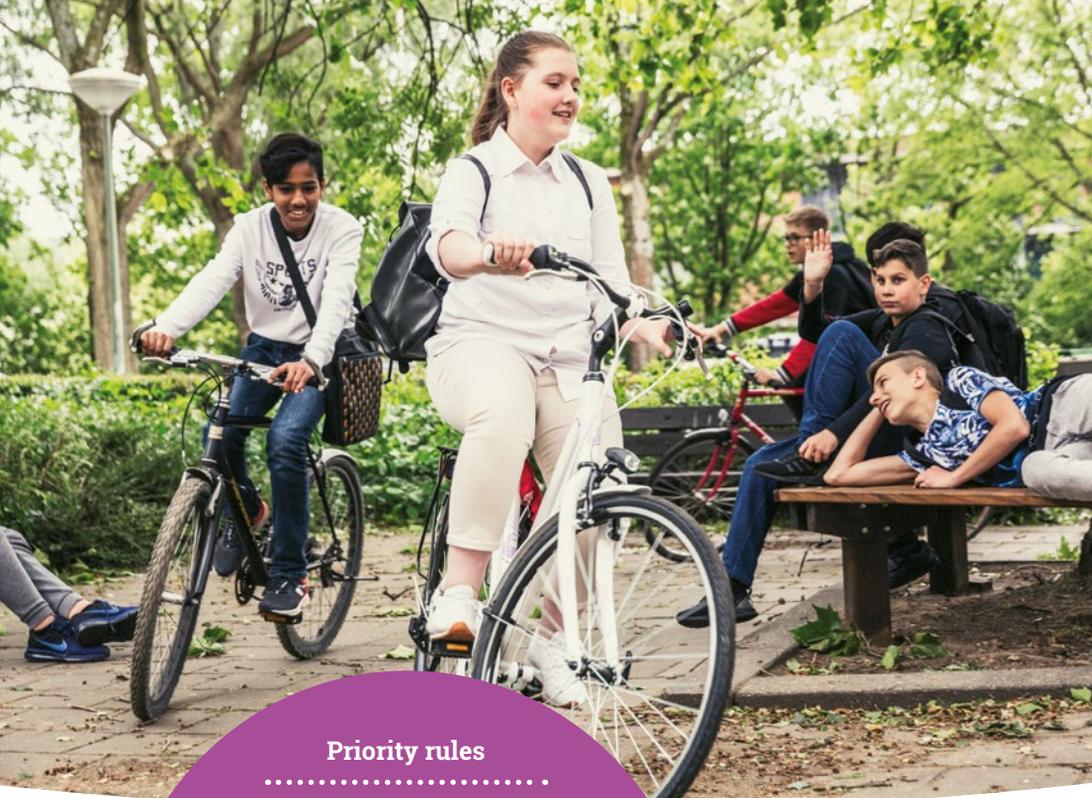
This brochure outlines which steps and information are important for you in doing so.

School advice, educational report and final test

It is important your child goes to a school that is going to best fit him or her. In group 8, your child receives the primary school advice. This advice gives an indication which type of secondary school would suit your child's learning level. The primary school also drafts an educational report for each child. This report states what your child is good and less good at and what (s)he needs at the secondary school. You may read the report and have your opinion included if you don't agree with it. On top of that, your child will take a final test in group 8.

Note: different application periods

- **Practical education and First Response for Non-Native Speakers (International Transition Class):** for children with a practical education advice or for children who have lived in the Netherlands no more than two years (First Response for Non-Native Speakers), registration starts on 26 January 2019. Registration is in the order of arrival. Once the school is full, it's full. You will receive notification within six weeks. Sometimes an extension of four weeks is individually possible.
- **Kopklas:** the "Kopklas" is a class for talented children who may have been given a lower educational advice due to difficulties with the Dutch language. For children with a "Kopklas" advice the registration period is from 1 October until 29 November 2018. This time period has been adjusted so that children can still register for a regular secondary school during the first registration period if they are denied placement in the "Kopklas".
- **Special secondary school (vso):** information about registration for children with a vso advice can be found on the vso's website.



Priority rules

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Many schools use priority rules if they have too many applications.

Priority could be given to your child if:

- 1) an older (step)brother or (step)sister is already enrolled in the school;
- 2) one of the parents is a staff member at the school;
- 3) the primary school provides the same type of education. For example, the Montessori or Dalton education or the 'Vrije School' (Waldorf).

Schools publish their priority rules on their website and on scholenwijzer.denhaag.nl.

Note: The priority rules apply only in the first registration period and only for the school of your first choice!

More information

You can contact the primary school for more information or visit scholenwijzer.denhaag.nl or www.bovohaaglanden.nl/voor-ouders.

Applying for a secondary school

Important steps to take to register your child:

Step 1

December 2018/January 2019

Your child will receive a preliminary advice from the primary school with a list of compatible schools (the orientation form) no later than the Christmas holidays. After the Christmas holidays, you will receive the final advice. Discuss with your child to which secondary school he or she wishes to go to.

Step 2

January to 8 February 2019

There are open days at the secondary schools to visit after the Christmas holidays. If you go visit the schools together with your child, you will get a better idea of what the schools are like. On 8 February, you will receive the registration form with a preference list.

Step 3+4

February to 22 February 2019

Make a list together with your child of, for example, five favourite schools. Tip: It's better to add more school names to the list than less, because it will increase the chance of placement. Submit the registration form with the preference list to the school of your first choice. Your child is then registered to all the schools on the preference list.

Note: adding 5 or more schools to the preference list increases chances of placement!

Note: don't forget to register your child between 9 and 22 February! The next opportunity is 8 to 12 April 2019. Several secondary schools might already be full by then.



Step 5

23 February to 3 April 2019

Children with priority get a place first (on the back there is information about the priority rules). Then the school checks how many registrations and places are still left. Sometimes the school does not have enough places left. The school then raffles off the remaining places. If there is no place at the favourite school, the central raffling and matching system shall begin. Your child will draw lots for one of the other schools on his or her preference list, if they still have room there.

place



Step 5a

Suitable education

Suitable education is for pupils who need extra assistance at school. The primary school informs you which support they recommend for your child. They add this to the educational report. You can also give your opinion. The secondary school then knows how they can best help your child. For these children, there is a slightly different course of action to register. You can find more information about suitable education in the BOVO brochure 'Going to secondary school with suitable education' or on www.passendonderwijs.nl.

Step 6

4 April 2019

On 4 April 2019 (end of the day), you will find out if your child has been granted a place in one of the schools on your preference list.

Step 7-9

8 April to 12 April 2019

Did your child not get a place in a school yet? Check where there are places left on scholenwijzer.denhaag.nl. Your primary school will give you a new list of compatible schools that have places left. Together with your child you can fill in a new preference list. Submit this with the registration form to the school that is now your first choice. Once again, a place is sought for via central raffling and matching. On 16 April 2019, the results of the second registration period are made known. *Note: The second registration period takes only one week!*

Step 10-11

April/May 2019

In April/May, your child will take the final test. If the results of the final test are higher than the previously given school advice, then the primary school will have to reconsider the advice. If the school now gives a higher advice, it could be your child can stay in the same class, is sent to a different bridge year at the same school or chooses a different school that still have places left.

Step 12

July 2019

Getting acquainted with the new school takes place in July.

Step 13

Start September 2019

The new school year starts.

BOVO Haaglanden

The transition from the primary school to the secondary school in the Municipalities of The Hague, Leidschendam-Voorburg and Rijswijk has been regulated by the BOVO procedure. This procedure is the result of agreements the school boards in these municipalities have made together. All schools in the BOVO Haaglanden region commit to this procedure. The BOVO Haaglanden organisation carries out the procedure and offers support to the primary and secondary schools. You can find more information about this on www.bovohaaglanden.nl/over-bovo.

Complaint procedure

In the event of a complaint on how the BOVO procedure is carried out by the primary or secondary school, you can use the “ombudsregeling” (complaint procedure) for parents. You can find more information on www.bovohaaglanden.nl/voor-ouders. After having submitted your complaint, an external complaint committee will look into your complaint and will give their advice on the matter to the school board.

For complaints about the primary school advice, the content of the educational report or about the registration decision of your child, you can go to the school principal or the school board.

Parent helpdesk

You can visit the central helpdesk for parents/caretakers if you have questions about your child’s registration procedure to a secondary school or the second registration period. The parent helpdesk shall be open from 4 April 2019 to answer all your questions. You can find the opening hours and contact details on www.bovohaaglanden.nl/voor-ouders.



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